

North Country Public Library Director's Organization
Minutes
April 22, 2008

Lyn Swafford called the meeting to order at 10:30 A.M.

Attendance: Lyn Swafford, Canton, Andrea Arquette, Cranberry Lake, Sandra Lamb, Black River, Cheryl Shutts, Henderson, Vicky Brothers, Norfolk, Jerry Schell, NCLS, Steve Bolton, NCLS, Stella Todd, Heuvelton, Penny Kerfien, Fulton, Carol Ferlito, Oswego, Barbara Wheeler, Watertown, Sally Brown, Lowville, David Franz, Ogdensburg, Ceil Cunningham, Alexandria Bay, Linda McCullough, Carthage, Maggie Whalen, Morristown, Joan Pellikka, NCLS, Joan Kampnich, Croghan, Trudy Gagnon, Clayton, Linda Voorhees, Cape Vincent, Nicole Spencer, Harrisville

A motion of Carol Ferlito, seconded by David Franz, carried, approved minutes of the September 29, 2007 meeting

Committee Reports

Library circulation policies - Paul Schaffer was unable to attend but sent an email to Lyn Swafford, which she read to the group re: the standardization of circulation policies among member libraries. Discussion followed; the consensus was that there was no need to standardize the policies. Penny Kerfien made a motion, seconded by Cheryl Shutts, to "put the issue to bed" and let the individual libraries determine their own profiles. Motion carried.

Liaison Committee - No report

Old Business

Disc cleaning machine- Steve reported that NCLS has purchased the disc-cleaning machine. Several member libraries have put it to the test and are very pleased with the result.

Gates Grant update- Jerry Schell report that he has not been informed of the date for online training for those who could not attend the conference at the Sagamore. The date will be posted on the web page when he is notified. All member libraries are reminded to check the Gates Grant section of the web page, do the online survey, and use the planning tool so they can tell Jerry the number and type of computer(s) they will be ordering from the grant funds.

New Business

Director's report

There will be a change in the printing service at NCLS. A new leased copier will replace the vintage 1940's era printer. Black and white copies will remain free and color copies will be 10 cents per page (each side).

All libraries in Jefferson, Lewis and St Lawrence counties are encouraged to write a thank you to the Northern New York Community Foundation for agreeing to give the matching funds for the Gates Grant.

NCLS is considering a subscription for Overdrive, a service that supplies downloadable audio books. Funding will come from the extra one-year State funding supplied to library systems. Patrons will be able to download books to their hard drive, an MP3 player or to the library computers.

Steve introduced the new NCLS consultant, Emily Owen. Emily will be responsible for children's and YA services.

Trustees are urged to attend the county funding meetings and the trustee orientation sessions

Annual NCLS surveys are going out this afternoon. Please respond and return to NCLS.

Office 2007 workshops - Jerry reported that there was sufficient interest to schedule the classes at NCLS and at NNYLN in Canton. Each will be offered in three sessions; Excel, Word, and Publisher and a basic knowledge of Office is presumed. Call Jerry for more information.

A central Library Advisory Committee has been formed. Permanent members are: NCLS Director, Flower Memorial Director, Ogdensburg Library Director. Four additional members (one from each county) were appointed: Sandy Lamb from Jefferson County, Carol Ferlito from Oswego County, Sally Brown from Lewis County, and Stella Todd from St. Lawrence County.

Gates Online Opportunity conference - Those who had attended the conference offered brief remarks in reaction to the conference. All agreed that there were good ideas to be had, the scenery was beautiful and Kevin Carroll was a great speaker.

Joan Pellikka reported that a small and rural libraries roundtable had been formed by NYLA. More participation by local libraries is needed; you need to be a NYLA member first, but dues are minimal for first time membership.

Andrea Arquite showed everyone her notebook for planning for the Incentive Grant. Great idea Andrea!

Next meeting will be at the Lowville library 6/11/2008 at 10:30 A.M.

Motion to adjourn by Stella Todd, seconded by Maggie Whalen. Adjourned at 12:15 P.M.

Respectfully submitted,
Linda E. Voorhees